

<b>Hospital Committee Meeting Minutes March 2014</b>		Meeting Date		March 4, 2014			
		Meeting Time		6:00 p.m.			
		Meeting Location		Conference Room "B"			
<b>Members: P-present, A-absent, E-excused</b>							
P	Jerry Britton – Chair	P	Bryan Knapp	P	Sue Pettit – Ex - Officio	P	Mike Hobbs
P	Ron King	P	Tom Butcher	P	Chelsea Musgrave-Minutes	P	Jamie Veach
P	Ted Whitehead	P	Amanda Goostree- President	P	Dr. Maneja (Med Staff Rep)	E	Darla Hout
P	Dr. Leuking	P	Robert Coble (Attorney)	P	Julie Long- Guest		

Agenda Item	Discussion	Follow Up
<b>Welcome</b> <i>Amanda Goostree</i>	<i>Amanda welcomed everyone to the meeting including Phil Gustafson, who was on the phone via conference call.</i>	None
<b>Call to Order</b> <i>Jerry Britton, Hospital Chair</i>	Sue Pettit called the meeting to order at 6:00 p.m.	None
<b>Roll Call of Committee Members</b>	Chelsea Musgrave performed roll call.	None
<b>Approval of Agenda (Action)</b>	The agenda for the meeting was presented for approval.  <i>Motion by Tom Butcher. Seconded by Ted Whitehead. Motion carried.</i>	None
<b>Approval of Minutes (Action)</b>	Minutes from the February 6, 2014 regular committee meeting minutes were presented for approval.  <i>Motion by Tom Butcher. Seconded by Ted Whitehead. Motion carried.</i>  Minutes from the February 19, 2014 special committee meeting minutes were presented for approval.  <i>Motion by Ron King. Seconded by Tom Butcher. Motion carried.</i>	None
<b>Finance</b> <i>Mike Hobbs</i> <ul style="list-style-type: none"> <li>• Financial Review &amp; Statistics</li> <li>• Approval of Paid &amp; Unpaid</li> </ul>	Mike Hobbs, CFO, presented data for January 2014.  Hospital paid and unpaid claims were presented for approval.  <i>Motion by Ron King for the approval of the paid and unpaid claims.</i>	

<p>Claims <b>(Action)</b></p> <ul style="list-style-type: none"> <li>• Change of Pharmacy Vendor</li> <li>• CCH Pharmacy Account <b>(Action)</b></li> <li>• CD's</li> </ul>	<p><b><i>Seconded by Bryan Knapp. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• Mike announced that the hospital has changed pharmacy vendors from Cardinal to AmerisourceBergen. Since the management agreement with BJC ended, Cardinal costs were going to greatly increase. The SSM rate with AmerisourceBergen, which includes no delivery fee, is lower than the rate offered by Cardinal because Phil Gustafson guaranteed payment. The drawback with AmerisourceBergen is that they require down payment. Mr. Hobbs states that a down payment has been placed with AmerisourceBergen.</li> <li>• Mike announced that AmerisourceBergen requires electronic invoicing. Mike recommends opening a special checking account, titled CCH Pharmacy Account, for the electronic transfers so it will not affect the operating account.</li> </ul> <p><b><i>Motion by Ted Whitehead for the approval of opening a CCH Pharmacy Account to be submitted to the Clay County Board. Seconded by Bryan Knapp. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• Mike announced that in March and April there are 3 CD's coming due. One CD of \$1,000,000 has a low renewal rate. Mike recommends participating in SSM's Centralized Corporate Investment Program, which would be a much higher rate. The hospital has 10 days to make a decision before the CD matures. A proposal on investment renewals will be presented to the full County Board.</li> </ul>	<p>Amanda will take the investment proposal to the next County Board meeting. Mike will provide a schedule of upcoming CD's at the next Hospital Committee Meeting.</p>
<p><b>Joint Leadership Report</b> <b><i>Ted Whitehead</i></b></p> <ul style="list-style-type: none"> <li>• Recommendation of Jamie Veach as Compliance</li> </ul>	<p>Ted Whitehead presented the Joint Leadership Council Minutes from the February 25, 2014 meeting. Ted recommended Jamie Veach to replace Amy Dulaney as Compliance Officer.</p>	<p>None</p>

<p>Officer <b>(Action)</b></p> <ul style="list-style-type: none"> <li>• ACI Contract Update</li> </ul>	<p><b><i>Motion by Ted Whitehead for the appointment of Jamie Veach as Compliance Officer to be submitted to the Clay County Board. Seconded by Bryan Knapp. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• Amanda Goostree read a letter that was written by Attorney Roy Bossen, with Hinshaw Law, following ACI's lack of ER coverage and their recent breach of contract regarding ER Physicians. Committee discussed the importance of retaining Dr's Lambert and Mooth if and when contract changes. Amanda agrees to work toward that end and bring cost of retention of Dr. Mooth back. Amanda stated that there should not be any costs associated with Dr. Lambert's retention.</li> </ul>	
<p><b>New Business</b> <b><i>Amanda Goostree</i></b></p> <ul style="list-style-type: none"> <li>• Charging for FOIA Requests <b>(Action)</b></li> <li>• Employee Insurance</li> <li>• Appointments for Minute Secretary <b>(Action)</b></li> <li>• Recommendation of Attorney</li> <li>• Review Policy for Capital &amp; Minor Equipment Purchases</li> </ul>	<ul style="list-style-type: none"> <li>• Amanda Goostree suggested charging for FOIA requests that are received by the hospital, at the advice of Robert Coble. To comply with the State of Illinois statute, the 1<sup>st</sup> 50 pages would be free of charge followed by 15 cents a page, per FOIA request.</li> </ul> <p><b><i>Motion made by Byran Knapp for the approval of charging for FOIA requests to be submitted to the Clay County Board. Seconded by Tom Butcher. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• Amanda provided an update to all those present on different methods being considered to help manage the costs of the Group Insurance Plan. Certain employees will have the option to join the Health Insurance Exchange, at no cost to the employee. The response from employees that have been contacted has been positive.</li> <li>• Amanda Goostree, at the suggestion of Robert Coble, proposed appointing Chelsea Musgrave as Minute Secretary and Alisa Christy as the alternate Minute Secretary during Regular Session and Executive Session for the Hospital Committee.</li> </ul>	

	<p><b><i>Motion made by Ted Whitehead to approve Chelsea Musgrave as Minute Secretary and Alisa Christy as the alternate Minute Secretary. Seconded by Bryan Knapp. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• Amanda Goostree proposed hiring local Attorney Robert Coble to be present at Hospital Committee meetings and to review committee agendas and minutes. The importance of having an Attorney present was explained to all present. Personnel matters are at the discretion of the hospital President, this was for informative purposes. There was no action required.</li> <li>• Amanda Goostree asked for a review of the current policy for Capital and Minor Equipment Purchases. From this time forward, purchases of \$30,000.00 or more will go out for bid and advertised accordingly. Mike Hobbs suggested that the purchase limits for what managers can approve needs to be increased. Recommendations for new limits to be determined and brought back to the Hospital Committee.</li> </ul>	<p>Mike Hobbs to frame new limits and bring to the next Hospital Committee Meeting.</p>
<p><b>Credentials Committee (Action)</b> <i>Amanda Goostree</i></p>	<p>After a review and approval of the applications by the Credentials Committee, the Medical Staff Executive Committee recommends appointment for the following health professionals:</p> <p><b>Additional Privileges</b></p> <ul style="list-style-type: none"> <li>• April Cox, D.O                      Courtesy Radiology</li> <li>• Michele Hartke, FNP              Specified Professional Affiliate</li> </ul> <p><b>Appointment</b></p> <ul style="list-style-type: none"> <li>• Angela Yocum, APN              Specified Professional Affiliate</li> </ul> <p><b>Advancement from Professional to Full Courtesy</b></p>	<p>None.</p>

	<ul style="list-style-type: none"> <li>• Kellie Grapperhaus, APN      Specified Professional Affiliate</li> <li>• Carlos Sanchez, MD              Courtesy Emergency</li> </ul> <p><i>Motion made by Tom Butcher to approve appointments to be submitted to the Clay County Board. Seconded by Bryan Knapp. Motion Carried.</i></p>	
<b>Open Discussion</b> <i>All Present</i>	None	None.
<b>Adjournment (Action)</b>	Motion to adjourn by Bryan Knapp. Seconded by Ted Whitehead. Motion carried. Meeting was adjourned at 7:22 p.m.	