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| **Hospital Committee Meeting Minutes-January 2017** | | | | | | Meeting Date | January 3, 2017 | | | | |
| Meeting Time | 6:00 p.m. | | | | |
| Meeting Location | Conference Room “B” | | | | |
| **Members: P-present, A-absent** | | | | | | | | | | | |
| P | Ted Whitehead – Ex Officio | P | John Bayler | P | Mary McCollough | | | P | David Johnson | P | Joe Goodman |

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| P | Christopher Hunt | P | Carrie Miller | P | Chelsea Musgrave | P | Mike McClane | P | Tammy Mulvaney |
| P | Phil Bute | P | Mike Hobbs | A | Phil Gustafson | A | Julie Long | P | Bob Coble, Attorney |
| P | Courtney Minton, Minutes | P | Matt Kinsella | P | John Bursich |  |  |  |  |

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| **Agenda Item** | **Discussion** | **Follow- Up** |
| **Welcome**  *Chris Hunt* | Chris Hunt welcomed everyone to the meeting. Noted attendees were new Hospital Committee member, Mary McCollough, and SSM Health Regional CFO, Matt Kinsella. | None |
| **Call to Order**  *Ted Whitehead* | Ted Whitehead called the meeting to order at 6:00 p.m. Roll call was performed by Courtney Minton. ***Joe Goodman-Present. Ted Whitehead- Present. Dave Johnson- Present. Mary McCollough- Present. John Bayler- Present.*** | None |
| **Public Comment** | There were no public comments. | None |
| **Approval of Agenda (Action)** | The agenda for the meeting was presented for approval. Exception noted: amend agenda to have the Clinic Report presented immediately after the approval of minutes.  ***Motion made by Joe Goodman to approve the agenda. Seconded by Dave Johnson. Motion carried.*** | None |
| **Approval of Minutes (Action)** | The minutes for the December 6, 2016 were presented for approval.  ***Motion made by Mary McCollough to approve the December 2016 meeting minutes. Seconded by John Bayler Motion carried.*** | None |
| **Clinic Report**  *Mike McClane*   * Clinic Statistics * Opportunity for Clinic Related Questions or Concerns of Committee Members | * Mike McClane presented statistics through November 2016, showing the total number of patients, new patients, payer mix, and break-even numbers for each clinic and all clinics combined. He also presented a graph representing the payer mix * A committee member asked what portion of the clinic numbers were behavioral health patients. Mike stated he would bring the data and present at the next meeting. |  |
| **Finance**  *Mike Hobbs*   * November Financial Review & Statistics * Approval of November Paid & Unpaid Claims**(Action)** * Opportunity for Finance Related Questions or Concerns of Committee Members | * Mike Hobbs presented the financial data for the month of November 2016. * The November 2016 Paid and Unpaid Claims were presented for approval.   ***Motion made by Dave Johnson to present the paid and unpaid claims to the full Clay County Board. Seconded by John Bayler Motion carried.***   * Mike informed the committee that employee payroll will be distributed biweekly on Friday instead of biweekly on Wednesday. | None  Present to the full Clay County Board.  None |
| **HR & Marketing Report**  *Chelsea Musgrave*   * Opportunity for HR/Marketing Related Questions or Concerns of Committee Members | * Chelsea Musgrave reported that the TPA transition from Mutual Medical to CoreSource has been smooth, with the exception of an issue with bank account transaction notifications. * The employee health insurance plans took effect January 1st. * A committee member asked about the process of notification for when an employee changes positions, as there was a concern that had been voiced about lack of notification of the change with the Industrial Coordinator. Chelsea informed the committee that in the future we will provide as much communication as possible when an employee changes positions. | None |
| **IT & Plant Operations Report**  *Phil Bute*   * Opportunity for IT/Plant Operations Related Questions or Concerns of Committee Members | * Phil Bute reported that the computers purchased by the Endowment Foundation have been installed at the Flora and Clay City Clinics. The Cisne and Louisville Clinic computer installations are in process. * There were no further questions or concerns of committee members. | None |
| **Quality & Compliance Report**  *Tammy Mulvaney*   * Credentials Committee**(Action)** * Opportunity for Quality/Compliance Related Questions or Concerns of Committee Members | * The credentials from the November 16, 2016 Credentials Committee meeting were presented for approval.   **Provisional Appointment:**  Jason Cox, MD Courtesy Radiology  Jason Jerabek, DO Current Medical Staff  **Reappointment**:  Craig Russo, MD Courtesy Radiology  Daniel Shekleton, MD Courtesy Radiology  Brandon Wynn, DO Courtesy Radiology  Raymond Lee, MD Courtesy Radiology  Mark Freeman, MD Courtesy Psychiatrics  Mark Napier, MD Courtesy Psychiatrics  ***Motion made by John Bayler to present the credentials to the full Clay County Board. Seconded by Dave Johnson. Motion carried.***   * Tammy Mulvaney reported that preparations for the Joint Commission survey continue, as the survey is expected to take place before the end of the month. Tammy and the Administration team are confident that the survey will be successful. | Present to the full Clay County Board.  None |
| **CNO Report**  *Carrie Miller*   * Patient Experience Survey Scores * Capital Purchase-Colonoscope**(Action)** * Opportunity for Clinical Services Related Questions or Concerns of Committee Members | * Carrie Miller presented the Patient Experience Survey scores for December 2016. * Carrie presented information regarding the purchase of a colonoscope as capital equipment for the Surgery department.   ***Motion made by John Bayler to present the colonoscope purchase to the full Clay County Board. Seconded by Dave Johnson. Motion carried. Roll call was performed by Courtney Minton. Joe Goodman-yes. Ted Whitehead- yes. Dave Johnson- yes. Mary McCollough- yes. John Bayler- yes.***   * Ted Whitehead requested that a representative from the hospital be appointed to serve on the Clay County 911 Committee. Jason Hayes, EMS Manager, will replace Jason Perry as the hospital representative on the committee. | None  Present to the full Clay County Board.  None |
| **New Business**  *All Present* | Committee members inquired about the new hospital entry process that was implemented January 1st. The transition has gone well for patients as well as staff. | None |
| **Adjournment** | ***Motion made by John Bayler to adjourn meeting. Seconded by Joe Goodman. Motion carried. Meeting adjourned at 7:08 p.m.*** | None |