

Hospital Committee Meeting Minutes March 3, 2015				Meeting Date		March 3, 2015			
				Meeting Time		6:00 p.m.			
				Meeting Location		Conference Room “B”			
Members: P-present, A-absent, E-excused									
P	Ted Whitehead – Ex-Officio	P	Jamie Veach	P	Joe Goodman	P	Brenda Conrad-Minutes	P	Dannette Craig
P	Janice Brooks	P	Mike Hobbs	P	Chelsea Musgrave	P	Phil Bute	E	Phil Gustafson
P	David Johnson	P	Amanda Goostree	P	Dr. Schulz (Med Staff Rep)	P	Bob Coble (Attorney)	P	John Baylor
E	Julie Long		Chris Rinehart (Guest)						
Agenda Item			Discussion					Follow Up	
Welcome <i>Amanda Goostree</i>			Amanda welcomed everyone to the meeting and thanked them for their presence.						
Call to Order <i>Ted Whitehead</i>			Ted Whitehead called the meeting to order at 6:00 p.m. Ted welcomed guests: Sue Pettit, Tim King, and Chris Rinehart.						
Patient Story			Family was unable to attend as planned.						
Bond Presentation Tim King			Tim King presented the current situation with the 30 year Hospital Revenue Bonds. Tim stated that the call date on the Series 2005 Bonds has now been reached, so the remaining maturities can again be refinanced. He shared that interest rates remain at historically low levels. This refunding issue will be significantly different from the prior issue in that we are issuing the same type of Bond-Alternate Revenue-so we do not need to complete a petition period or public hearing. Concern was voiced by guest Committee and Board members that the money be set aside to pay off the bonds if needed. There was additional discussion of paying off the currents bonds and obtaining new ones as needed for expansion. It was decided that this would be an action item on next month’s agenda to forward to the Executive Finance Committee for discussion.					Bond issue to be an Action item on next month’s agenda to forward to the Executive Finance Committee.	
Public Comment			There were no public comments.					None	
Approval of Agenda (Action)			The agenda was presented for approval.					None	
			<i>Motion made by Dave Johnson to approve the agenda. Seconded</i>						

	<i>by John Baylor Motion carried.</i>	
Approval of Minutes February 3, 2015 (Action)	Minutes from the February 3, 2015 regular committee meeting were presented for approval. <i>Motion made by John Baylor to approve the minutes. Seconded by Joe Goodman. Motion carried.</i>	
Human Resources Update <i>Chelsea Musgrave</i> <ul style="list-style-type: none"> • Turnover Report • Any Human Resources Questions or Concerns 	<ul style="list-style-type: none"> • Chelsea presented the January employee turnover report to the Committee. Joe Goodman requested that there be further notation as to the reason for termination of employee. Chelsea agreed to add the reason for termination to the spreadsheet for review. • Chelsea asked if there were any Human Resources questions or concerns to which none were voiced. 	<ul style="list-style-type: none"> • Chelsea to add the reason for termination to the turnover spreadsheet.
Quality/Safety Update <i>Dannette Craig</i> <ul style="list-style-type: none"> • CQM • Patient Experience Card • Any Safety or Quality Questions or Concerns 	<ul style="list-style-type: none"> • Dannette presented the Clinical Quality Measures Score Card to the Committee. She also included definitions of the Clinical Quality Measures as additional information. Dannette also presented the Patient Experience Score Card. She stated that it is good to see that our numbers remain strong. • Dannette asked if there were any Safety or Quality questions or concerns or concerns to which none were voiced. 	None
Phone Bid <i>Jamie Veach (Action)</i>	Jamie Veach presented a summary of the phone bids that were received. The Committee discussed the details of the bids. Chris Rinehart, County Board Member, had several questions and points regarding the phone bid process. Janice Brooks requested that a straw poll regarding a bid, while legal and a past practice of the county board, not occur in the future. Ted Whitehead and the Administration agreed. Acceptance of the Thinking Phones bid was presented for vote. Brenda Conrad performed roll call. David Johnson voted yes. Joe Goodman voted yes. John Baylor voted yes. Janice Brooks abstained due to conflict of interest. A vote by Ted	None

	<p>Whitehead, Ex-Officio was not required.</p> <p><i>Motion made by John Baylor to accept the Thinking Phones bids. Seconded by Dave Johnson. Motion carried.</i></p>	
<p>Information Systems Update <i>Phil Bute</i></p> <ul style="list-style-type: none"> Any IS Questions or Concerns 	<ul style="list-style-type: none"> Phil reported that the Hospital file level encryption has been implemented. E mail encryption is in process to ensure that patients' health information remains confidential. Network auditing will also be implemented in the near future. Phil asked if there were any IS questions or concerns to which none were voiced. 	None
<p>Finance Update <i>Mike Hobbs</i></p> <ul style="list-style-type: none"> Financial Review & Statistics Approval of Paid & Unpaid (Action) 	<ul style="list-style-type: none"> Mike Hobbs presented the financial data for February 2015. Mike also presented the data in graphs. Hospital paid and unpaid claims were presented for approval. Joe Goodman questioned the payment to John Deere Credit in which Mike Hobbs explained that all credit card type bills are paid within two weeks of receipt of the bill. He stated that it is not a line of credit. <p><i>Motion made by Janice Brooks for the paid and unpaid claims to be submitted for approval by the Clay County Board as presented. Seconded by John Baylor. Motion carried.</i></p>	None
<p>Posting of Salaries Bob Coble (Action)</p>	<p>Bob Coble stated that to be compliant with the Freedom of Information Act, we must post salaries in excess of \$75000 (including benefits). After discussion, it was decided to post the salaries of all Clay County Hospital employees on our website.</p> <p><i>Motion made by Joe Goodman for all of the Clay County Hospital salaries to be posted on the CCH Website. Seconded by Janice Brooks. Motion carried.</i></p>	None
<p>Industrial Park AE Consideration for Approval</p>	<p>Jamie reported that we do not currently have enough space allocation to meet the needs of our patient demands. Jamie requested approval</p>	None

<i>Jamie Veach</i> (Action)	to seek bids for an Architect and Engineering Study for an additional facility. <i>Motion made by John Baylor for approval of seeking A. E. bids. Seconded by Janice Brooks. Motion carried.</i>	
Credentials Committee <i>Amanda Goostree</i> (Action)	After review and approval of the application by the Credentials Committee and Medical Staff Committee, Joint Leadership Committee recommends the appointment for the following health professionals. Initial Appointment: Willet Pang, MD Provisional Courtesy Radiology Muralidhar Kondapaneni, MD Provisional Courtesy Pulmonologist Juan Israel Gaitan Rueda, MD Provisional Courtesy Pulmonologist Reappointment: Eric Zeller, RN Dr. Spraul's Assistant / Surgery Kaci Durbin, NP Courtesy Obstetrics & Gynecology Ryan Alexander, MD Courtesy Radiology Joseph Spraul, MD Courtesy Ophthalmology <i>Motion made by Janice Brooks to submit the appointments to the Clay County Board for approval. Seconded by Dave Johnson. Motion carried.</i>	None
New Business - All Present	Dr. Schultz presented a concern on the IMRF retirement program for physicians. These concerns were raised to prevent physician recruitment issues with the cap on retirement contributions. This will be researched and discussed in future meetings.	
Adjournment	<i>Motion made by Dave Johnson for adjournment of the meeting. Seconded by Joe Goodman. Motion carried. Meeting adjourned at 8:18pm.</i>	