

Hospital Committee Meeting Minutes April, 7, 2015				Meeting Date		April 7, 2015			
				Meeting Time		6:00 p.m.			
				Meeting Location		Conference Room “B”			
Members: P-present, A-absent, E-excused									
P	Ted Whitehead – Ex-Officio	P	Jamie Veach	P	Joe Goodman	P	Brenda Conrad-Minutes	P	Jeremy Wildbur-Guest
P	Janice Brooks	P	Mike Hobbs	P	Chelsea Musgrave	P	Phil Bute	E	Phil Gustafson
P	David Johnson	P	Amanda Goostree	P	Dr. Schulz (Med Staff Rep)	P	Bob Coble (Attorney)	P	John Bayler
E	Julie Long	P	Dee Evischi-Guest	P	Mary McCollough- Guest	P	Courtney Minton-Minutes	P	Chris Rinehart-Guest
P	Mike Rinehart-Guest								

Agenda Item	Discussion	Follow Up
<b>Welcome</b> <i>Amanda Goostree</i>	Amanda Goostree welcomed everyone to the meeting and thanked them for their presence. Each person in the room introduced them self.	None
<b>Call to Order</b> <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 pm.	None
<b>Patient Story</b>	Patient unable to attend.	None
<b>Public Comment</b>	There were no public comments.	None
<b>Approval of Agenda (Action)</b>	The agenda for the meeting was presented for approval. Exception noted; no quality report tonight. Motion made by Janice Brooks to approve the agenda. Seconded by John Bayler. Motion carried.	None
<b>Approval of Minutes (Action)</b>	Minutes from the March 3, 2015 were presented for approval. Motion made by Dave Johnson to approve the minutes. Seconded by Joe Goodman. Motion carried.	None
<b>Radio Purchase</b> <i>Jason Perry</i> (Action)	Jason Perry – Manager of EMS presented the need for a digital radio communication system. The current analog system is being phased out to accommodate the new Clay County 911 digital infrastructure. This has recently been presented to the hospital by the 911 Committee, and is therefore, an unbudgeted item. Motion made by John Bayler to present the radio purchase to the Clay County	Present to the Clay County Executive Finance Committee for approval.

	Executive Finance Committee. Seconded by Joe Goodman. Motion carried.	
<b>Joint Leadership Report</b> <i>Ted Whitehead</i>	Ted Whitehead presented a brief summary of the Joint Leadership Meeting that was held on March 24, 2015.	None
<b>Human Resources Update</b> <i>Chelsea Musgrave</i> <ul style="list-style-type: none"> <li>• Turnover Report</li> <li>• Any Human Resources Questions or Concerns</li> </ul>	Chelsea Musgrave presented the Turnover Report for January and February of 2015.  She asked if there were any Human Resources questions or concerns to which none were voiced.	None
<b>IS/IT Update</b> <i>Phil Bute</i> Any IS/IT Questions or Concerns	Phil provided an update on our email encryption which is now activated and working well. Chris Rinehart asked Phil about the CCH Medical Clinic phones going down due to storm earlier in the am to which Phil answered they were back operational. Phil asked if there were any IS/IT questions or concerns to which none were voiced.	None
<b>Approval to Seek Bids:</b> <i>Jamie Veach</i> <b>(Action)</b> <ul style="list-style-type: none"> <li>• Dr. Kumar Building Remodel vs Other Options</li> </ul>	Jamie stated that we have looked at various buildings in different locations in Flora. The building which is currently rented by Dr. Kumar and owned by Clay County Hospital appears to be sound but there is an issue of asbestos in the flooring, which hopefully can be covered. We have a need for four more providers to meet our patient demand. The <u>estimated cost</u> to remodel the building is \$175,000-\$200,000. After remodel of the building where Dr. Kumar currently is located, 2-3 additional providers be stationed there to render clinic care. There was discussion related to building on campus or in the industrial park. However, due to the current state of Illinois finances and Medicaid/Medicare payment issues, it was decided that was not a fiscally responsible decision at this time. The storage of the records currently in the building where Dr. Kumar is that belong to CCH will need to be relocated. Motion was made by John Bayler to obtain an architecture and engineering study, along with bids to be presented to	Present to the Full Clay County Board.

	the full Clay County Board. Seconded by Dave Johnson. Motion carried.	
<b>Finance</b> <i>Mike Hobbs</i> <ul style="list-style-type: none"> <li>Financial Review &amp; Statistics</li> </ul>	<p>Mike Hobbs presented the financial data for February 2015. Mike also presented the data in graphs. He presented revenues from the year 2012 through 2015(year to date). There was a growth in each revenue department in the last three years. Mike stated that the State of Illinois will be holding Medicaid payments due to the state's financial difficulties.</p> <p>Mike Hobbs and Amanda Goostree noted that under the first year of management under SSM, they committed to reconciling any outstanding audit deficiencies that had carried over in previous years. During previous years dating back to FY 2010 which would be 2009 calendar year, the financial audits had management comments addressing three issues: (1) Cash reconciliation from the bank statements to the General Ledger had not been conducted since 2010. ( 2) The fixed asset inventory had not been updated. Amanda Goostree asked the Committee how they would like this information presented at the County Board and it was decided to present this in open session rather than executive session. Ms. Goostree and Mr. Hobbs will present this information as advised in the open session at the next County Board Meeting.</p> <p>Mike also shared that in 2010 some Medicaid charges were not billed within the time limit. Mike Hobbs stated he felt it was the duty of the current administration to address these issues as old unbillable accounts cannot be sitting on the hospital books. Amanda Goostree noted that she and Mr. Hobbs have made attempts to assure there is a clean start under the SSM leadership. Adjustments have been made to rectify these issues.</p> <p>Mike reported that we received \$53,000 of income from our SSM investments for FY2014. This was at an interest rate of 4.3 %.</p>	<p>None</p> <p>Present to the Full Clay County Board as informational.</p>

<ul style="list-style-type: none"> <li>Care Call Discussion</li> <li>Approval of Paid &amp; Unpaid (Action)</li> <li>Resolution to IL General Assembly (Action)</li> </ul>	<p>Locally, the interest rate would have been 0.5%. The Committee is pleased with these returns.</p> <p>Mike presented that the cost has increased for the Care Call Alert Pendants. Phillips Lifeline has increased our cost from to \$21/per month per unit and the Auto Alert fee has been increased to \$10. We currently charge the customer \$20 for the pendant and \$8 for the Auto Alert. After discussion it was agreed to charge \$25 for the pendant, and an additional \$10 for the Auto Alert. If the customer does not pay after 6 months, the service will be disconnected and we will collect the unit.</p> <p>Motion made by Joe Goodman for the paid and unpaid claims to be submitted for approval by the Clay County Board as presented. Seconded by John Bayler. Motion carried.</p> <p>Motion made by John Bayler to forward the resolution to the IL General Assembly with approval by the Full Clay County Board. Seconded by Dave Johnson. Motion carried.</p>	<p>Present to the Full Clay County Board.</p> <p>Present to the Full Clay County Board.</p>
<p><b>Bond Discussion</b> <i>Ted Whitehead</i> (Action)</p>	<p>There was discussion on bond refinance, bond payment, or leaving the bonds as is. It was recommended that Tim King appear at the Full Clay County Board meeting. The current balance still owed is \$4,000,000. Motion for recommendation to leave the bond situation as is and to present to the Full Clay County Board was made by Dave Johnson. Seconded by John Bayler. Roll call was conducted by Brenda Conrad. Voting was as follows: Dave Johnson- yes. John Bayler- yes. Janice Brooks- no. Joe Goodman-no. Ted Whitehead, Chairman- yes.</p>	<p>Present to the Full Clay County Board.</p>

<b>Provider Recruitment Update</b> <i>Jamie Veach</i>	<p>Jamie stated that Deb Harris, an Advanced Practice Provider, will be joining the Louisville Clinic on April 20, 2015. We recently signed an agreement with Adkisson Search, a physician recruitment company. Medical practices across the nation are commonly utilizing Advanced Practice Providers. Amanda Goostree expressed thanks and pride in the Clay County Communities, Board, and Hospital staff for their support during the tragic passing of Dr. Keith Jenkins. Amanda presented our current staffing situation with the recent death of Dr. Jenkins. Amanda stated Dr. Doolittle (owner of our new E.R. company which is called Integritas Emergency Physician Services) literally saved us during this loss. Dr. Schulz, Dr. Doolittle, Dr. Mooth, Dr. White, and Dr. McCain, and Dr. Murphy immediately stepped up to offer their assistance to help provide collaborative agreements with our Advanced Practice Providers and many are offering to staff the clinic. We are currently having discussions with Dr. Bunnell regarding nursing home coverage.</p>	None
<b>Safety Report</b> <i>Jamie Veach</i> <ul style="list-style-type: none"> <li>Any Safety Questions or Concerns</li> </ul>	<p>Jamie stated that the City of Flora has added another light to the parking lot behind the clinic. Jamie asked if there were any Safety questions or concerns to which Janice Brooks stated that she has heard complaints of the E.R. patients having to wait in the main lobby. Amanda explained that with our growth and limited space, this is the most reasonable and cost effective option at this time. Amanda assured the Committee that the Safety concerns have been thoroughly researched and there does not seem to be a safety concern at this time.</p>	None
<b>Compliance Report</b> <i>Jamie Veach</i> <ul style="list-style-type: none"> <li>Any Compliance Questions or Concerns</li> </ul>	<p>Jamie asked if there were any Compliance questions or concerns to which none were voiced.</p>	None
<b>Credentials Committee</b> <i>Amanda Goostree</i> <b>(Action)</b>	<p>After review and approval of the application by the Credentials Committee and the Medical Staff Committee, Joint Leadership Committee recommends the appointment for the following health professionals.</p>	Present to the Full Clay County Board for approval.

	<p><b>Reappointment:</b> Syed Shah, MD                      Courtesy Neurology</p> <p><b>Provisional to Full Courtesy:</b> Stephanie Van Ulft, MD              Courtesy Psychiatry</p> <p><b>Rapid Credentialing:</b> Initial Appointment:</p> <p>Dr. Donald Bunel, M.D.    Provisional Active Family Practice Dr.Sean McCain, M.D.    Provisional Active Emergency Medicine Debra Harris, APN          Provisional Specified Professional Affiliate</p> <p>Motion made by Janice Brooks to present to the County Board for approval. Seconded by Dave Johnson. Motion carried.</p>	
<b>Executive Session:</b> Previous Executive Session Minutes Review <b>(Action)</b>	<p>Motion to go into Executive Session at 8:54 pm for the purpose of discussion and review of minutes of executive meetings was made by John Bayler. Seconded by Joe Goodman. Motion carried.</p> <p>Motion to go into Open Session at 9:02 pm was made by Dave Johnson. Seconded by Joe Goodman. Motion carried. Bob Coble stated that there will be a formal resolution at the next Hospital Committee meeting.</p>	None
<b>New Business</b> <i>All Present</i>	None	None
<b>Adjournment</b>	<p>Motion for adjournment was made by Joe Goodman. Seconded by Janice Brooks. Motion carried. Meeting adjourned at 9:03 pm.</p>	None