

<b>Hospital Committee Meeting Minutes-January 2016</b>			Meeting Date		January 5, 2016				
			Meeting Time		6:00 p.m.				
			Meeting Location		Conference Room “B”				
<b>Members: P-present, A-absent</b>									
P	Ted Whitehead – Ex Officio	P	John Bayler	P	Janice Brooks	P	David Johnson	A	Joe Goodman

P	Amanda Basso	P	Chelsea Musgrave	P	Mike Hobbs	P	Phil Bute
P	Mike McClane	A	Julie Long	A	Phil Gustafson	P	Bob Coble (Attorney)
P	Courtney Minton - Minutes	P	Tammy Mulvaney	P	John Bursich	P	Dr. Dan Doolittle
P	Dee Evischi						

Agenda Item	Discussion	Follow Up
<b>Welcome</b> <i>Amanda Basso</i>	Amanda Basso welcomed everyone to the meeting and thanked them for their presence.	None
<b>Call to Order</b> <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 p.m.  <i>Courtney Minton performed roll call.</i> <i>Ted Whitehead- present; David Johnson- present; John Bayler-present; Janice Brooks-present; Joe Goodman-absent.</i>	None
<b>Public Comment</b>	There were no public comments.	None
<b>Approval of Agenda (Action)</b>	The agenda for the meeting was presented for approval. Exception noted: The Urgent Care-McCormick Lease discussion will take place after the Approval of Minutes.  <i>Motion made by John Bayler to approve the agenda. Seconded by Janice Brooks. Motion carried</i>	None
<b>Approval of Minutes (Action)</b>	The minutes from the December 1, 2015 meeting were presented for approval.  <i>Motion made by Janice Brooks to approve the December meeting</i>	None

<b>Urgent Care-McCormick Lease(Action)</b>	<p><i>minutes. Seconded by Dave Johnson. Motion carried.</i></p> <p>The property lease for the urgent care facility has been drafted by Bob Coble representing Clay County Hospital, and both parties agree to the terms. The lease agreement is between McCormick Real Estate Holdings, LLC, and Clay County Hospital. CCH will lease a portion of the building for Physical Therapy, Radiology (x-ray), and Lab services. Dr. Doolittle, under another company, Optimum Care, will initiate an urgent care facility in the remainder of the building.</p> <p><i>Motion made by John Bayler to submit the lease agreement between McCormick Real Estate Holdings, LLC, and Clay County Hospital, to the full Clay County Board for approval. Seconded by Dave Johnson. Motion carried.</i></p>	<p>Submit to the full Clay County Board for approval.</p>
<b>SSM Management Discussion</b> <i>Julie Long &amp; Amanda Basso</i>	<p>The contractual period of the SSM Management agreement will be concluding soon. SSM requests a strategy discussion to take place to determine direction for upcoming contractual period.</p> <p><i>Motion made by Janice Brooks to take the SSM Management discussion to the full Clay County Board meeting. Seconded by John Bayler. Motion carried.</i></p>	<p>Present to the full Clay County Board for discussion.</p>
<b>Clay City Update</b> <i>Mike McClane</i>	<ul style="list-style-type: none"> <li>• Mike McClane provided an update about the modular clinic in Clay City. Both parts of the clinic were delivered this week. The estimated opening date is March 1<sup>st</sup>. Patients will soon be able to make appointments through the Flora Clinic for after March 1<sup>st</sup>.</li> <li>• Deb Harris, FNP will be providing services at the Clay City Clinic two days a week. Providing board testing is successfully completed, another provider will be staffing the clinic four days a week. Dr. Jason Jerabek, DO, has recently signed on with CCH. Dr. Jerabek specializes in Geriatrics, and will be staffing the Clay City Clinic one day a week.</li> </ul>	<p>None</p>





	the entertainment (band) should be hired next year by the hospital as the employees work hard all year and this is a good way to celebrate their hard work.	
<b>Compliance Report</b> <i>Chelsea Musgrave</i> <ul style="list-style-type: none"> <li>Transfer Compliance Officer Designation to Tammy Mulvaney <b>(Action)</b></li> <li>Any Compliance Related Questions or Concerns of Committee Members?</li> </ul>	<ul style="list-style-type: none"> <li>The Compliance Officer designation will be transferred from Chelsea Musgrave to Tammy Mulvaney.</li> </ul> <p><i><b>Motion made by Dave Johnson to obtain approval from the full Clay County Board to transfer the Compliance Officer designation to Tammy Mulvaney. Seconded by John Bayler. Motion carried.</b></i></p> <ul style="list-style-type: none"> <li>There were no Compliance related questions or concerns.</li> </ul>	<p>Submit to the full Clay County Board for approval.</p> <p>None</p>
<b>IT Report</b> <i>Phil Bute</i>	<p>Phil Bute reported on the status of the new phone system transition. The system has been working well, with minimal issues. There are now two Operators on staff to answer all calls coming through the clinics and hospital. Since the phone system has been implemented, there have been a total of over 57,000 calls coming in and out through the system.</p>	<p>None</p>
<b>Finance</b> <i>Mike Hobbs</i> <ul style="list-style-type: none"> <li>Remove Sue Petit from Authorization Resolution <b>(Action)</b></li> <li>Financial Review &amp; Statistics</li> <li>Approval of Paid &amp; Unpaid <b>(Action)</b></li> </ul>	<ul style="list-style-type: none"> <li>Since Sue Petit is no longer a member of the Clay County Board, her name will need to be removed from the Authorization Resolution at the bank.</li> </ul> <p><i><b>Motion made by Janice Brooks to obtain approval from the full Clay County Board to remove Sue Petit from the Authorization Resolution. Seconded by Dave Johnson. Motion carried.</b></i></p> <ul style="list-style-type: none"> <li>Mike presented the financial data for the month of December 2015. He also presented the information in graphs.</li> <li>The paid and unpaid claims were presented for approval.</li> </ul>	<p>Submit to the full Clay County Board for approval</p> <p>None</p> <p>Submit to the full Clay County Board for approval</p>

	<i>Motion made by John Bayler to submit the paid and unpaid claims to the full Clay County Board for approval. Seconded by Janice Brooks. Roll call was performed by Courtney Minton. Ted Whitehead- yes; David Johnson- yes; John Bayler- yes; Janice Brooks-yes.</i>	
<b>Credentials- Dr. Jason Jerabek(Action)</b>	<p><b>Initial Appointment</b>(went through rapid credentialing process) Dr. Jason Jerabek, DO- Provisional Active Family Medicine</p> <p><i>Motion made by Janice Brooks to submit credentials to full Clay County Board for approval. Seconded by John Bayler. Motion carried.</i></p>	Submit to the full Clay County Board for approval
<b>New Business</b> <i>All Present</i>	There was no new business.	None
<b>Adjournment</b>	<i>Motion made by Dave Johnson for meeting adjournment. Seconded by John Bayler. Motion carried. Meeting adjourned at 8:09 p.m.</i>	None