

<b>Hospital Committee Meeting Minutes- September 2017</b>		Meeting Date		September 5, 2017					
		Meeting Time		6:00 p.m.					
		Meeting Location		Conference Room "B"					
<b>Members: P-present, A-absent</b>									
P	Ted Whitehead – Ex Officio	P	David Johnson	P	Joe Goodman	P	John Bayler	P	Mary McCollough

P	Chris Hunt	P	David Parks	P	Ariane Souder	P	Matt Kinsella	P	Julie Long
P	Luke Czyzewski	P	Bob Coble -Attorney	P	Courtney Minton- Minutes				

<b>Agenda Item</b>	<b>Discussion</b>	<b>Follow Up</b>
<b>Welcome</b> <i>Chris Hunt</i>	Chris Hunt welcomed everyone to the meeting. Chris introduced David Parks, Interim CFO, and Ariane Souder, newly appointed Chief of Clinic Operations.	None
<b>Call to Order</b> <i>Ted Whitehead</i>	Ted Whitehead called the meeting to order at 6:00 p.m.  Roll call was completed by Courtney Minton. <b><i>Ted Whitehead- Present. Dave Johnson- Present. Mary McCollough- Present. John Bayler- Present. Joe Goodman-Present.</i></b>	None
<b>Public Comment</b>	There were no public comments.	None
<b>Approval of Agenda (Action)</b>	The agenda for the meeting was presented for approval.  <b><i>Motion made by John Bayler to approve the agenda. Seconded by Mary McCollough. Motion carried.</i></b>	None
<b>Approval of Minutes (Action)</b>	The minutes for the August 1, 2017 Clay County Hospital Committee meeting were presented for approval.	None

	<p><b><i>Motion made by Mary McCollough to approve the August 1, 2017 minutes. Seconded by Joe Goodman. Motion carried.</i></b></p>	
<p><b>Finance</b>  <i>Luke Czyzewski</i></p> <ul style="list-style-type: none"> <li>• Financial Review &amp; Statistics</li> <li>• Approval of Paid &amp; Unpaid Claims(<b>Action</b>)</li> <li>• Approval to Authorize David Parks to Sign Checks &amp; Remove Authorization for Mike Hobbs(<b>Action</b>)</li> <li>• Approval to Grant Access to Daily Email Bank Statements to Brittany Bass(<b>Action</b>)</li> <li>• Approval to Remove Rebecca Johnson &amp; Mindy Musgrave from Check Reader Machine Access(<b>Action</b>)</li> </ul>	<ul style="list-style-type: none"> <li>• Luke Czyzewski presented the financial data for the month of July 2017. He also presented the information in graphs. Luke noted that the financial packet now includes additional financial data pertaining to the clinics for benchmarking purposes. The Committee requested data for each clinic to be presented in the future on at least a quarterly, but preferably, a monthly basis.</li> <li>• The July 2017 Paid &amp; Unpaid Claims were presented for approval.</li> </ul> <p><b><i>Motion made by Dave Johnson to request approval from the full Clay County Board to approve the July 2017 paid and unpaid claims. Seconded by John Bayler. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• David Parks, Interim CFO, will need to be an authorized check signor, with Mike Hobbs’ signing privileges removed.</li> </ul> <p><b><i>Motion made by John Bayler to request approval from the full Clay County Board to authorize David Parks to sign checks &amp; remove authorization for Mike Hobbs. Seconded by Mary McCollough. Motion carried.</i></b></p> <ul style="list-style-type: none"> <li>• New Business Office employee (Cashier), Brittany Bass, will need access to receive email communication from the bank which will allow the employee to view the daily deposits.</li> </ul> <p><b><i>Motion made by Joe Goodman to request approval from the full Clay County Board to grant access to daily email bank statements to Brittany Bass. Seconded by Dave Johnson. Motion carried.</i></b></p>	<p>None</p> <p>Present to the Clay County Board for approval.</p> <p>Present to the Clay County Board for approval.</p> <p>Present to the Clay County Board for approval.</p>

	<ul style="list-style-type: none"> <li>Due to changing roles within the organization, employees Rebecca Johnson and Mindy Musgrave no longer need access to the check reader machine.</li> </ul> <p><i>Motion made by Mary McCollough to request approval from the full Clay County Board to remove Rebecca Johnson &amp; Mindy Musgrave from Check Reader Machine access. Seconded by Joe Goodman. Motion carried.</i></p>	Present to the Clay County Board for approval.
<b>IDPH Survey Review</b> <i>Chris Hunt</i>	Chris Hunt provided an update regarding the survey that was conducted by the Illinois Department of Public Health. There were no deficiencies reported.	None
<b>Medical Staff Credentials(Action)</b> <i>Chris Hunt</i>	<ul style="list-style-type: none"> <li>The following medical staff credentials were presented for approval:</li> </ul> <p><u>Provisional Appointment:</u> Derek Kenneaster, MD Courtesy Dermatology</p> <p><u>Reappointment:</u> Mark Stampehl, MD Courtesy Cardiology</p> <p><u>Rapid Credentialed</u> Nathan Larson, CRNA: Courtesy Anesthesia</p> <p><i>Motion made by Dave Johnson to request approval from the full Clay County Board to approve the medical staff credentials. Seconded by John Bayler. Motion carried.</i></p>	Present to the Clay County Board for approval.
<b>New Business</b> <i>All Present</i>	Ariane Souder informed the committee that we are working diligently to expand clinic hours and to reinstate the Saturday clinic.	None
<b>Adjournment</b>	<i>Motion made by Joe Goodman to adjourn meeting. Seconded by Mary McCollough. Motion carried. Meeting adjourned at 6:30 p.m.</i>	None

